

Please print and fill in the form using BLOCK CAPS and in full otherwise exchanges may be delayed.

Important - returns can only be made within 14 days of purchase.

# Returns form

*Belle & Dean*

## Step 1. Customer info

Name			
Address			
Email		Order no	
Phone		Date of purchase	

## Step 2. Product(s) purchased

Product name	Size	Qty	Price	Reason for exchange

## Step 3. Exchange

Please exchange for:

Product name	Size	Qty	Price	Comments

## Step 4. Payment

Exchanges:

A payment request will be emailed to you by Belle & Dean for exchanges with a higher value than your original purchase.

Additional instructions (if any): .....

## Step 5. And finally

If possible, please reuse the packaging your order arrived in, making sure it's well secured.

Cross out your address on front and fill in the box on the back of envelope with our address (see opposite).

Enclose this form, your item(s) and post it.

We recommend that you send your return by registered post – please remember to keep the receipt for proof as cannot be held responsible for parcels lost in the post.

Thank you.

<p><b>Returns</b>  <b>Belle &amp; Dean</b>  <b>10 Anson Road</b>  <b>#05-17 International Plaza</b>  <b>Singapore</b>  <b>079903</b></p>
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